Rajiv Gandhi University 0f Science and Technology
Enrollment Verification Request (EVR) Form

STUDENT INFORMATION

Status: ☐ Current Student ☐ Alumni

Date: _____ Registration#_____ Semester: _____

Student Name: _____
           First   Middle   Surname

Address: _____

Contact Details: _____
                Home#:   Mobile #:   E-mail

ENROLLMENT REQUEST DETAILS

I ………………………………………., is hereby requesting the Rajiv Gandhi University of Science and Technology to release my student enrollment information for the following term:

Term: ☐ January   ☐ May   ☐ September |Year

This form is being requested for the following purpose:

☐ Employment   ☐ Transfer   ☐ Other _____

Name, address, email or fax number this letter should be addressed and sent to:

_____

_____

The information stated above by me, (student name) ………………………………………… is hereby true and correct.
This form was filled to the best of my capabilities and serves the purpose for my enrollment verification.

_____   _____
      Student's Signature (Required)   **Date (Required)**

Admission's Office: _____

Date: _____

Status: ☐ Accepted   ☐ Rejected

Remarks: _____

_____

_____

_____

.

Bursar's Office: _____

Date: _____

Status: ☐ Accepted   ☐ Rejected

Remarks: _____

_____

_____

_____

Dean's Office: _____

Date: _____

Status: ☐ Accepted   ☐ Rejected

Remarks: _____

_____

_____

_____

Registrar's Office: _____

Date: _____

Status: ☐ Accepted   ☐ Rejected

Remarks: _____

_____

_____

_____

Important

- This form must be completed and submitted to the Registrar's office for student's enrollment verification status for the current academic semester and **NOT** future semester enrollment.
- The letter will include information on student's name, status, academic program level and anticipated graduation date.
- If any additional document (s) is required, then student can submit in lieu of Enrollment Verification Request.
- The information will not be released without student's signature and will only be issued if they have met their financial obligations and is in good standing with the university.
- The cost of an EVL is **GYD 2000.00** and must be paid to Admission's office along with submission of request form. **PROCESSING TIME IS 7-14 WORKING DAYS UPON SUBMISSION OF REQUEST.**